

(No. 120.)

Post Office Department,

Office of the Second Assistant Postmaster General,

(MAIL EQUIPMENT DIVISION,)

Washington, Feb: 12, 1872.

Sir:

The regulation of the Department requiring "CARE TO BE TAKEN TO EQUALIZE THE INTERCHANGE OF LOCKED POUCHES, AND THEREBY SECURE TO EVERY OFFICE A RETURN OF THE SAME NUMBER OF POUCHES AND LOCKS SENT FROM IT," must be strictly observed.

If, from neglect of this important rule, or from any other cause, there are now in your office mail bags or locks not needed for its current operations, you will forthwith forward the former to the nearest mail-bag depository, and the latter to this Office, with a statement of the number and kinds so forwarded.

Hereafter, allow neither mail-bags nor locks to accumulate and fall into disuse in your office.

Respectfully,

Your obedient servant,



Second Assistant Postmaster General.

Postmaster,

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